Query

The Query provides all pertinent information regarding a bankruptcy or adversary proceeding case in CM/ECF such as; creditors, related transactions, Judge information, Hearing information, associated cases, etc.,

STEP 1   Select Query from the main CM/ECF menu.

[**Note:** You will be asked to enter your PACER login and password to view case information if you are not already logged into PACER.) See Figure 1

PACER Login

Notice
This is a **Restricted Web Site** for Official Court Business only. Unauthorized entry is prohibited subject to prosecution under Title 18 of the U.S. Code. All activities and access attempts are logged.

Instructions
Enter your ECF login and password for electronic filing capabilities. If you do not need filing capabilities, enter your PACER login and password. If you do not have a PACER login, contact the PACER Service Center to establish an account. You may register online at http://pacer.psc.uscourts.gov or call the PACER Service Center at (800) 676-6856 or (210) 301-6440.

An access fee of $.07 per page, as approved by the Judicial Conference of the United States at its September 1998 session, will be assessed for access to this service. All inquiries will be charged to your PACER login that is kept on file. If you do not need filing capabilities, enter your PACER login and password. The Client code is provided to the PACER user as a means of tracking transactions by client. This code can be up to thirty two alphanumeric characters long.

Authentication
Login:
Password:
Client code:

☐ Make this my default PACER login

[Login] [Reset]

Figure 1

After you have logged in, the Query screen will appear. See Figure 2.
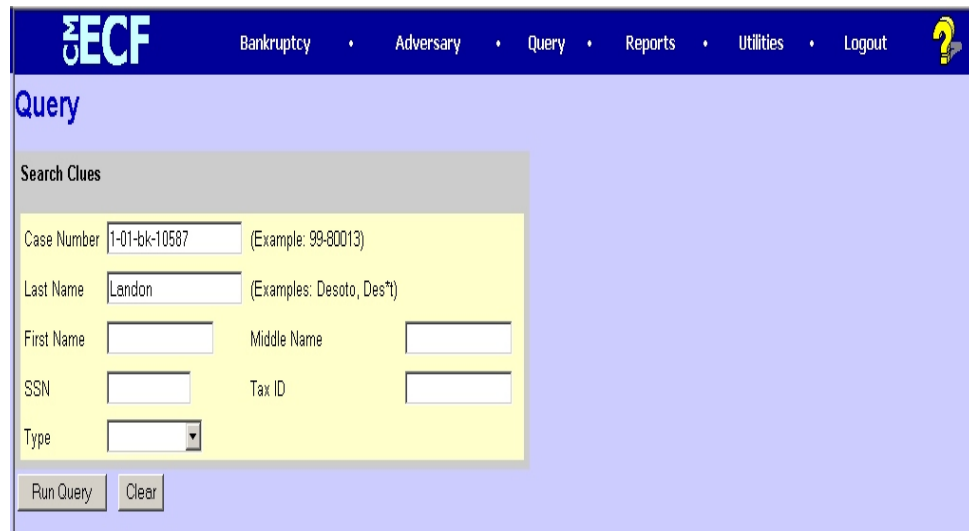

Figure 2

The search criteria fields include:

- **Case Number, Last, First and Middle Name, Social Security Number (SSN),Tax ID**, **Party Type)**

[*NOTE: Provide the system with as much information as possible, this will make the search more precise]*

STEP 2   Click on **Run Query** to continue or **Clear** to reselect criteria. The Case Information screen appears. **(See Figure 3)**

Figure 3

STEP 3   To view case information, click on the hypertext link to access a
              particular category.

<u>Aliases</u>

<u>Associated Cases</u>

Attorneys

Case Summary

Creditors

Deadlines/Hearings

Docket Report

Filers

History

Judge

Motions Report

Notice of Bankruptcy Filing

Parties

Related Transactions

Status

[*Note: If the case you query has pending statuses, they will appear in your search results.*]

Trustee